BOARD OF PUBLIC WORKS & SAFETY COUNCIL CHAMBERS DECEMBER 4, 2012

The Board of Public Works & Safety met in regular session on Tuesday, December 4, 2012 at 10:00 A.M., E.S.T.

Mayor Brown presided with the following members absent or present:

Present: Susan Fye and Jayne Farber

Susan Fye made a motion for approval of the November 20, 2012 minutes. Jayne Farber seconded the motion. Motion passed unanimously.

David Hayward, City Engineer, requested approval for Special Use of Right-of-Ways in summary for activities as stated in the attachments. Jayne Farber made a motion to approve the request. Susan Fye seconded the motion. Motion passed unanimously.

David Hayward requested the Board approve three (3) change orders from the Indiana Department of Transportation (INDOT) for the 4th Street Project. Change order #3 is for the repair of five (5) coal chutes that were under the sidewalks that were removed in the amount of \$8,089.03. Susan Fye made a motion to approve the request. Jayne Farber seconded the motion. Motion passed unanimously. Change order #4 is for conflicts of the water main relocation in the amount of \$19,657.11. Susan Fye made a motion to approve the request. Jayne Farber seconded the motion. Motion passed unanimously. Change order #5 is for concrete sealer on the new concrete sidewalks in the amount of \$4,409.41. Susan Fye made a motion to approve the request. Jayne Farber seconded the motion. Motion passed unanimously.

David Hayward requested the Board approve the final change order from Milestone Contractor's, L.P. on Project #12-04 Overlay 2012 Phase 1 in the amount of -\$42,355.39. Jayne Farber made a motion to approve the request. Susan Fye seconded the motion. Motion passed unanimously.

David Hayward requested the Board approve the final change order from Milestone Contractor's, L.P. on Project #12-11 Overlay 2012 Phase 2 in the amount of -\$22,493.65. Jayne Farber made a motion to approve the request. Susan Fye seconded the motion. Motion passed unanimously.

David Hayward requested the Board approve a LPA - Consulting Contract with the City of Columbus and Strand Associates, Inc. for pedestrian crossing improvements at Marr Road and East High School, Home Avenue at North High School, 27th Street and California Street, Lindsey Street and 5th Street, and River Road and Royal Street including pavement markings, pedestrian curb ramps, locations of rectangular rapid flashing beacons and advance warning signs. The maximum amount of this contract shall not exceed \$18,000.00 and the completion of the contract is estimated to be December 31, 2013. Susan Fye made a motion to approve the request. Jayne Farber seconded the motion. Motion passed unanimously.

David Hayward requested the Board approve the Release of Financial Guarantees for the Shadow Creek Farms Section 2 and Section 4 in Columbus, Indiana. Susan Fye made a motion to approve the request. Jayne Farber seconded the motion. Motion passed unanimously.

Jeff Bergman, Planning Director, requested the Board accept the dedication of 0.03 acres of right-of-way, resulting from the creation of two (2) additional lots on a property at the northwest corner of County Roads 275 South and 550 West at the Katheryn Irene Carr Minor Subdivision. Jayne Farber made a motion to approve the request. Susan Fye seconded the motion. Motion passed unanimously.

Jeff Bergman requested the Board approve an Amendment to the City of Columbus, Indiana Subdivision Improvement Agreement dated September 11, 2012 with Cornerstone Development Company, LLC. The amendment to the original agreement will transition from a "build-and-dedicate" agreement to a "performance security" agreement and thereby also gain approval of the final plat for this phase, known as Fox Ridge Major Subdivision – Phase One. The developer will deposit with the city on or prior to the effective date of this amendment a financial guarantee from Jackson County Bank in the amount of \$295,954.00. Susan Fye made a motion to approve the request. Jayne Farber seconded the motion. Motion passed unanimously.

Bryan Burton, Street/Recycling Supervisor, requested the Board's approval to mow the following property:

1524 Beam Road Owner: Kevin J. Henry

The property owner has been notified by certified mail and given ample time to comply. Jayne Farber made a motion to approve the request. Susan Fye seconded the motion. Motion passed unanimously.

Steve Rucker, Assistant City Engineer, opened quotes for **Miscellaneous Pavement Repair Project# 12-18.** The quotes are as follows:

Case Construction, Inc.

Robertson Paving

Milestone Contractors

Total Quote: \$19,554.00

Total Quote: \$23,500.00

Total Quote: \$36,650.00

Steve Rucker requested that the Board take the quotes under advisement to allow time for review. Susan Fye made a motion to approve the request. Jayne Farber seconded the motion. Motion passed unanimously.

A document was received by the Board on the ColumBus DBE (Disadvantaged Business Enterprise) program in accordance with regulations of the U.S. Department of Transportation (DOT), 49 CFR Part 26. The policy of the City of Columbus Municipal Transit Department is to ensure that DBE's are defined in part 26. The Transit Coordinator has been delegated as the DBE Liaison Officer. In that capacity, the Transit Coordinator is responsible for implementing all aspects of the DBE program. Discussion followed. Susan Fye made a motion to table this until the December 11, 2012 meeting to allow time for review. Jayne Farber seconded the motion. Board agreed to table until December 11, 2012.

Jason Maddix, Police Chief, requested the Board approve a renewal Application for Taxicab Driver's License to Tony A. Sweet. Susan Fye made a motion to approve the request. Jayne Farber seconded the motion. Motion passed unanimously.

Jason Maddix requested the Board approve a Columbus Police Department job description for **Animal Care Services Officer.** Susan Fye made a motion to approve the request. Jayne Farber seconded the motion. Motion passed unanimously.

Jason Maddix requested the Board approve a Columbus Police Department job description for **Animal Care Services Manager.** Susan Fye made a motion to approve the request. Jayne Farber seconded the motion. Motion passed unanimously.

Jason Maddix requested the Board approve a Columbus Police Department job description for **Kennel Assistant.** Susan Fye made a motion to approve the request. Jayne Farber seconded the motion. Motion passed unanimously.

Jason Maddix requested the Board approve General Order 35: Performance Evaluations for the Columbus Police Department to be effective on January 1, 2013. Susan Fye made a motion to approve the request. Jayne Farber seconded the motion. Motion passed unanimously.

Jason Maddix requested the Board approve the Columbus Police Department Performance Evaluation Form for Officers. Susan Fye made a motion to approve the request. Jayne Farber seconded the motion. Motion passed unanimously.

Jason Maddix requested the Board approve the Columbus Police Department Performance Evaluation Form for Civilian Employees. Susan Fye made a motion to approve the request. Jayne Farber seconded the motion. Motion passed unanimously.

Luann Welmer, Clerk-Treasurer, requested the Board approve twelve (12) dockets of claims, which includes payroll, pension, and insurance. Jayne Farber made a motion to approve the request. Susan Fye seconded the motion. Motion passed unanimously.

Kelly Benjamin, City Attorney, updated the Board regarding the Sublease Agreement between Physicians Practice Organization, Inc., d/b/a Volunteers in Medicine, Columbus, Indiana and MS Companies. Members of the Board questioned the possibility of problems due to MS Companies being a profitable company and Volunteers in Medicine being a not for profit company as far as property taxes were concerned. Kelly updated the Board as to their concerns and tabled the signing of the sublease for one week to address any concerns with Volunteers in Medicine regarding responsibility for any possible property taxes. Jayne Farber made a motion to table this until the December 11, 2012 meeting. Susan Fye seconded the motion. Board agreed unanimously to table until December 11, 2012.

There being no further business, the meeting was adjourned at 11:37 A.M., E.S.T.

	Presiding Officer	
	Member	
	Member	
Attest:		
Clerk-Treasurer of the City of Columbus, Indiana		